**WINDING UP A CORPORATION**

**INSTRUCTIONS**

TO: JAY CHAUHAN   
 Barrister and Solicitor   
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 L4B 3P8   
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Please complete as many details as possible and discuss with us the remaining particulars

1. Name and Address of Corporation

Name:  
Address:  
  
  
Telephone Number of contact person:

Email of the contact person:

2. Ontario or Federal Corporation

Is this an Ontario or Federal Corporation?

Ontario\_\_\_\_\_\_\_\_ Federal\_\_\_\_\_\_\_\_

4. Financial Statements

Date Corporation stopped operating: \_\_\_\_\_\_\_\_\_\_

What is the fiscal year end : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

5. Name of your Accountant and Address:

Name:

Address:

Tel. and Fax Nos.:

I understand that this document has been developed for the purpose of organizing the information necessary for my matter. I understand that by filling out this form I have not retained your services. Until I have signed a Retainer Agreement pursuant to the above matter, the Law Office of Jay Chauhan is not obliged to advise or act on my matter. I understand that I can send this document by fax, email or other means but **only** if instructed to do so by your office. I understand that some of the information contained may be confidential, and should I send this to your office without instruction to do so, I cannot hold you liable by any means.