**TRANSFER TO FAMILY MEMBER**

**INSTRUCTIONS**

TO: JAY CHAUHAN

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Please complete the following information in respect of the transfer of your property and mail or fax or call or deliver.

1. CLIENT’S NAME

 Your present Address:

 Office Telephone Number:

 Home Telephone Number:

 Fax Number:

 Mobile Number:

 Email Address:

2. PROPERTY ADDRESS TO BE TRANSFERRED :

3. NAME OF PRESENT OWNER :

4. NAME OF THE PERSON TO WHOM IT IS TO BE TRANSFERRED :

5. HOW DO YOU WISH TO HAVE TITLE :

 (Joint tenant has a right of survivorship if one dies)

 As Joint Tenant \_\_\_\_\_\_ or as Tenant in common \_\_\_\_\_\_

5. TRANSFEREE :

6. VALUE FOR WHICH THE PROPERTY IS TO BE TRANSFERRED :

 For natural love and affection: CAD$ 2.00 \_\_\_\_\_\_\_ or commercial value

 of CAD$ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

7. DATE OF TRANSFER :

8. MORTGAGE ON THE PROPERTY TO BE TRANSFERRED :

 Amount of current mortgage on title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

9. PROPERTY TAX:

 Current amount of tax outstanding : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

10. TITLE SEARCH

 ( A title search is recommended and there is additional cost )

 do you with to have title search done? Yes \_\_\_\_ No \_\_\_\_

11. CONFLICT OF INTEREST

 Is there any conflict of interest between the vendor and the purchaser?

 Yes\_\_\_\_\_ No \_\_\_\_\_

Where there is conflict you must have independent legal advice. Do you wish to have ILA ? Yes\_\_\_\_ No \_\_\_\_

FEES AND REPORT

Fees will be based on the amount quoted and if there are unusual problems additional fees will be charged. We will pick up the report personally in about 2 weeks after closing. If you mail it at our request we will be responsible for delivery and the cost of duplication if it is not received.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Client’s Signature and Date**

I understand that this document has been developed for the purpose of organizing the information necessary for my matter. I understand that by filling out this form I have not retained your services. Until I have signed a Retainer Agreement pursuant to the above matter, the Law Office of Jay Chauhan is not obliged to advise or act on my matter. I understand that I can send this document by fax, email or other means but **only** if instructed to do so by your office. I understand that some of the information contained may be confidential, and should I send this to your office without instruction to do so, I cannot hold you liable by any means.