**SEPARATION AGREEMENT**

**INSTRUCTION**

TO: JAY CHAUHAN

 Barrister and Solicitor

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Please complete as many details as possible and discuss the remaining particulars with me.

GENERAL DETAILS

1. Husband’s full name and address:

2. Wife’s full name and address:

3. Date and place of the marriage:

4. Full names and birthdates of children:

5. Date of separation:

MAINTENANCE FOR SPOUSE

6. Is any amount of support to be paid by one spouse to the other? Please note the amount and which spouse will pay.

Date payment will commence:

MAINTENANCE FOR CHILDREN

7. Amount to be paid for children:

DIVISION OF ASSETS

8.1 List items which the husband will get.

8.2 List items wife will get:

CUSTODY AND ACCESS

9.1 Who will have custody of the children?

9.2 What visitation rights will the other spouse have?

WILLS

10. Did you wish to change your will?

INSURANCE

11. How do you wish to deal with insurance policies and beneficiaries?

SPOUSE’S SOLICITOR

12. Name and address of the Spouse’s Solicitor:

OUTSTANDING LOANS

13. List the loans and who will pay them off.

PENSION PLANS

14. How will the pension plan be divided?

CREDIT CARDS

15. Will you be cancelling the credit cards in the name of the spouse?

FEES

16. The fees will be based on the time spent. If fees are quoted for a separation agreement, they are applicable only if the spouses agree to sign the agreement. If dispute arises, the time for negotiations or litigation will be billed on hourly basis.

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Date

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 Client’s Signature

I understand that this document has been developed for the purpose of organizing the information necessary for my matter. I understand that by filling out this form I have not retained your services. Until I have signed a Retainer Agreement pursuant to the above matter, the Law Office of Jay Chauhan is not obliged to advise or act on my matter. I understand that I can send this document by fax, email or other means but **only** if instructed to do so by your office. I understand that some of the information contained may be confidential, and should I send this to your office without instruction to do so, I cannot hold you liable by any means.