**EMPLOYMENT AGREEMENT**

**INSTRUCTION**

TO: JAY CHAUHAN

Barrister and Solicitor

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Richmond Hill, Ontario

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Please complete the following information to us:

1. Name of the Employer and address:

2. Name of the Employee and address:

3. Brief description of the duties of the employee:

4. Date of commencement of the Employment Agreement:

5. Date of termination or notice of termination arrangements:

6. Amount of the employee’s salary per annum:

7. Vacation period of employee each year:

8. Will the employee have a car paid by the Employer?

9. Other benefits:

10. Do you wish to have a non-competition agreement after termination of employment?

11. Do you with to have a non-disclosure clause during employment?

Please attach additional pages as necessary.

I understand that this document has been developed for the purpose of organizing the information necessary for my matter. I understand that by filling out this form I have not retained your services. Until I have signed a Retainer Agreement pursuant to the above matter, the Law Office of Jay Chauhan is not obliged to advise or act on my matter. I understand that I can send this document by fax, email or other means but **only** if instructed to do so by your office. I understand that some of the information contained may be confidential, and should I send this to your office without instruction to do so, I cannot hold you liable by any means.